Thames Valley and Wessex CYP ODN Educational Services

Summary of TVW CYP Educational Service and Portfolio

The TVW CYP ODN provide strategic support to the whole network for delivery of education aligned with each ODNs service specification. The ODN offer a range of courses, study events, conferences and webinars throughout the year, all of which are reviewed on an annual basis to ensure content and purpose remain relevant.

The CYP ODN education team is made up of 2 senior educators and a PCC educator, with experience in event management, course design, set up and coordination. However, the education delivered is only possible due to the engagement and expertise of the clinical teams across the TVW hospitals.

Set venues for events are chosen through central location, ability to liaise with NHSE payment systems and available AV/IT support for events. New venues are only added in exceptional circumstances approved by Head of CYP ODN.

Access is available to a variety of digital resources such as:

MS teams

Moodle Workplace

Canva

Slido

Ticket Source

What support is available?

Tier 1	• Advice and support of programme/event set up • No venue communication • No liaison with speakers • Booking system set up by ODN (free events only) • Optional certificate support • ODN liability insurance not included • Advertisement on ODN website

Tier 2	• ODN venue liaison (set venues by ODN) • ODN booking system • Moodle course management • Joint agenda and speaker setting • Booking system set up and managed by ODN • Optional certificate support • Support and advice for course design • Course accreditation held by provider • Advertisement on ODN website
Tier 3	• ODN led event as per planning schedule • Course design led by ODN with clinician support • ODN financially accountable • Venue communication led by ODN (set venues by ODN) • All planning led by ODN • All bookings and finances managed by ODN • All speaker arrangements liaised by the ODN • Agenda set by ODN Core team in collaboration with clinical teams • Charged at standard ODN rates for events/courses • Evaluation and feedback coordinated by ODN • Certificates coordinated by ODN (speaker and delegate) • Liability insurance held by ODN • Event feedback coordinated by ODN • Course accreditation held by ODN

What we cannot support with?

- In house courses not accessible by all network members
- Partially planned events, with existing venue contracts (seeking support part way through)
- Hybrid events (case by case decisions)
- Bedside education programmes
- Simulation courses
- Courses/events that do not align with the ODN service specifications
- Online events requiring platforms other than MS teams for video calling.